



JIAMADHAV KARAYIL SHAJI

Sharjah, UAE

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Professional Summary

Certified Medical Coder and Healthcare Professional with strong expertise in ICD-10-CM, CPT, and HCPCS coding, compliance, and health regulations. Skilled in customer service, document management, and data accuracy, with proven experience in hospital, laboratory, and call center environments. Adept at combining technical coding knowledge with strong communication and organizational skills to ensure accuracy, efficiency, and quality service delivery.

Core Skills

- ICD-10-CM Diagnosis coding
- CPT Procedure coding
- HCPCS Level 2 coding
- Medical terminology and anatomy
- Critical thinking and Problem Solving
- Attention to Detail
- Medical Billing and Reimbursement
- HIPAA Compliance and Privacy Regulations
- Code Validation and Accuracy
- Time Management and Task Prioritization
- Clear Written and Verbal Communication

Experience

- **Fourth Venture Call Center – Dubai** September 2024-present -
Sales Executive
 - Delivered excellent customer service and resolved client queries efficiently.
 - Consistently met sales targets through effective communication and relationship management.
 - Built long-term client trust while ensuring high service quality.
- **Neethi Clinical Laboratory – Thrissur, Kerala** May 2022 - December 2023
Medical Laboratory Technician
 - Conducted laboratory tests ensuring accuracy and compliance with medical regulations.
 - Maintained patient records and assisted in report preparation.
- **Bishop Alappatt Mission Hospital – Thrissur, Kerala** June 2021 - April 2022
Medical Laboratory Technician
 - Assisted physicians in diagnostic testing and laboratory operations.
 - Ensured adherence to safety standards and medical compliance.

Education

- **Arown Academy, Thrissur** 2024
Medical Coding
- **Central Institute of Medical Studies (CIMS), Thrissur** 2019 – 2021
Certified Skill Diploma in Medical Lab Technician
- **Chentrappinni Higher Secondary School, Thrissur** 2019
Higher Secondary
69%
- **Chentrappinni Higher Secondary School, Thrissur** 2017
SSLC

83%

Certifications And Licences

- Medical Coding – American Academy of Professional Coders (AAPC), 2024
ICD-10-CM, CPT, HCPCS, Medical Terminology, Anatomy & Physiology, Medical Billing Practices
- Skill Development Certificate for Diploma in medical Laboratory technician– Jain University

Languages

- English – Fluent
- Hindi – Fluent
- Malayalam – Fluent
- Tamil – Fluent

Additional Information

- Eligible to work in UAE
- Willing to relocate: Abu Dhabi | Ajman | Dubai
- Visa Status: Spouse Visa
- Passport Number: Y5801033