

VAJIHA NAZIR

CONTACT

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- Dubai, United Arab Emirates

ABOUT ME

- Marital Status:** Single
Visa: Family Visa

LANGUAGES

- English
- Pashto
- Hindi
- Urdu

SKILLS

- Effective oral and written communications and interactive skills
- Organizational know-how and time management skills.
- Capable Public speaking skills.
- Strong organizational skills.
- Customer service/care skills
- Ability to identify goals. Good listener, keen observer and effective communicator.
- Problem-solving and critical thinking skills
- Professionalism and strong work ethic.

INTERESTS

- Volunteer work involvement
- Reading, and creative writing
- Sightseeing and photography
- Helping in organizing events
- Digital Designing
- Watching Sports



PROFILE

I'm an enthusiastic and driven student eager to contribute through hard work, attention to detail and excellent organizational skills. Clear understanding of communicational, technical skills and problem-solving skills with the ability to perform well in a team. Looking for an opportunity to make the best of my potential and contribute to the organization's growth, where I can expand my knowledge and leverage my learnings.

ACADEMIC QUALIFICATION

- Completed Higher Secondary in CBSE board securing first class from The Central School in 2020.
- Currently pursuing Bachelor of Science in Clinical Nutrition and Dietetics at University of Sharjah.

WORK EXPERIENCE

Worked as a promoter at Major Dubai Hypermarkets

- Creating awareness of products through demonstrations, distributing samples, making presentations

VOLUNTEER EXPERIENCE

- Volunteered in University's Global Day Event
- Held a volunteer position in School Programs/Events.
- Participated as a volunteer in Interschool Sport Events.

COMPUTER SKILLS

- Proficient Knowledge in Document collaboration (Microsoft Word, Google Docs).
- Presentation software (PowerPoint, Google Slides)
- Excellent Knowledge of most desktop applications & Internet browsing.
- Networking & Communication Tools: Email platforms (Outlook, Gmail) and Skype & Zoom