

MR SUBHASH RAGHAVAN



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Professional summary

Accomplished professional with 15+ years of experience spanning patient care, business development, recruitment, overseas student counseling, and visa documentation. Demonstrated expertise in managing operations, procurement, facility management, and sales & marketing across the travel, hospitality, and education sectors. Actively associated with the Alzheimer's & Related Disorders Society of India (ARDSI), contributing to awareness and support initiatives. Holds visa knowledge certifications from the New Zealand government and first aid qualifications from the National Institute of Social Defence, India. Recognized with an Honorary Doctorate from the World Human Rights Protection Commission (WHRPC) for outstanding social work during the COVID-19 pandemic. A strategic leader with strong interpersonal skills, adept at team management, client relations, and driving organizational success.

Experience

OPERATIONAL MANAGER 2022 - 2024

Mitram Psychological Solutions Pvt Ltd, India, Thrissur

As an Operational Manager at Mitram Psychological Solutions Pvt Ltd from 2022 to December 20, 2024, I was responsible for overseeing the day-to-day operations of the clinic, ensuring smooth and efficient service delivery in psychological counseling and mental health support. I managed administrative functions, including staff coordination, scheduling, and compliance with healthcare regulations. Additionally, I played a key role in business development, expanding client outreach and enhancing service offerings to meet the growing demand for mental health services.

I worked closely with psychologists and therapists to streamline patient care and optimize resource management, ensuring high-quality services for clients. My role also involved financial planning, budgeting, and vendor negotiations to maintain cost-effective operations. To improve efficiency, I implemented process enhancements that contributed to better workflow management and client satisfaction. Furthermore, I established and maintained partnerships with

Skills

Communication

Expert

Teamwork

Experienced

Leadership

Expert

Problem-solving

Experienced

Creativity

Expert

Adaptability

Experienced

Openness

Experienced


Links

 [dr-subhash-raghavan-13b96312b](#)

Hobbies

- Reading
- Cooking
- Traveling

Awards

 An Honorary Doctorate for Social Work during the COVID-19 pandemic in India

healthcare professionals and organizations, fostering growth and collaboration within the mental health sector.

ADMINISTRATION MANAGER

2018 - 2022

Casilda Education Overseas Pvt Ltd, India, Thrissur

As an Administration Manager at Casilda Education Overseas Pvt. Ltd, I oversee all operational aspects of the organization, ensuring seamless coordination between departments. I play a key role in developing strategic partnerships with educational institutions abroad, expanding opportunities for students seeking international education. Leading recruitment efforts, I ensure compliance with regulatory standards and uphold best practices in student counseling and admissions. Additionally, I manage financial performance, optimizing budgets and resources to sustain business growth. I also drive marketing initiatives to enhance brand visibility and student engagement. By cultivating strong relationships with stakeholders, including universities, students, and parents, I contribute to promoting global educational opportunities and ensuring a smooth transition for students pursuing higher education abroad

ASSISTANT MARKETING MANAGER

2016 - 2018

AngeloRio Study Abroad & Tourism Pvt Ltd, India, Calicut

During my tenure as Marketing Manager at AngeloRio Study Abroad & Tourism Pvt Ltd (2016-2018), I was responsible for the overall marketing strategy and execution. My primary focus was on driving growth in both the study abroad and tourism sectors. This involved conducting thorough market research to identify emerging trends and customer needs, which then informed the development of targeted marketing campaigns. A key aspect of my role was managing the company's digital presence, including website optimization, SEO, social media marketing, and online advertising. I also oversaw content creation for various marketing materials, from brochures and website content to blog posts and social media updates. Furthermore, I was responsible for brand management, ensuring consistent messaging and visual representation across all platforms. This included building and maintaining relationships with media outlets and industry partners to enhance brand awareness. Throughout my time at AngeloRio, I managed the marketing budget, tracked campaign performance, and led a team of marketing professionals.

PROCUREMENT MANAGER

2014 - 2016

Procurement Officer Al Mardan Bldg- Cleaning & Pest Control Service, UAE, Dubai

As Procurement Manager at Al Mardan Bldg- Cleaning & Pest Control Service in Dubai from 2014-2016, my role encompassed a wide range of responsibilities crucial to the company's operational efficiency. I spearheaded the sourcing and procurement of all necessary cleaning and pest control products, equipment, and related services, meticulously researching potential vendors, negotiating contracts to optimize cost-effectiveness, and ensuring a reliable supply chain. A key focus was inventory management, where I maintained appropriate stock levels of essential items while minimizing waste and storage expenses through careful demand forecasting and tracking. Cost control was paramount, and I implemented strategies to reduce expenditures without compromising quality, including negotiating discounts and exploring alternative suppliers. Building and nurturing strong relationships with vendors was essential, fostering open communication and ensuring timely delivery. I also ensured all procurement activities adhered to regulations and company policies, maintaining accurate

was conferred by the World Human Rights Protection Commission.



The India Iconic Award for Volunteering during the COVID-19 pandemic in India was presented by the Anti Corruption Foundation of India.



The Good Motivation Speaker & Career Guidance Award was presented by BNI, a 40-year-old organization founded in the United States with over 9,500 chapters worldwide.

Languages

- English
- Malayalam
- Hindi
- Tamil

Personal info

- Date of birth: 31 May 1984
- Place of birth: Mavelikkara, Kerala-India
- Nationality: Indian

records and upholding ethical sourcing practices. Depending on the organizational structure, team management and budget oversight may have also fallen under my purview. Finally, I remained abreast of market trends and emerging products within the cleaning and pest control industry to identify opportunities for cost savings and service enhancements.

ACTIVITY COORDINATOR

2012 - 2014

**ALZHEIMER'S AND RELATED DISORDERS SOCIETY OF INDIA,
India, Cochin**

As Activity Coordinator at the Alzheimer's and Related Disorders Society of India in Cochin, Kerala, from 2012 to 2014, I was responsible for enriching the lives of individuals affected by these conditions. My role involved planning and leading a diverse range of stimulating activities and events designed to promote cognitive function, social interaction, and overall well-being. I provided compassionate emotional and social support to participants, both individually and in group settings, fostering a sense of belonging and connection. Contributing to individualized care plans was also a key aspect of my work, collaborating closely with a multidisciplinary team to ensure holistic support. Meticulous record-keeping of participant progress and attendance was essential, as was providing valuable education and support to families and caregivers. Ultimately, my focus was on creating a positive and nurturing environment for both the individuals in our care and their loved ones.

PATIENT CARE COORDINATOR

2008 - 2009

**Alzheimer's And Related Disorders Society of India (Respite
Care Centre), India, Kunnankulam-Thrissur**

The Patient Care Coordinator at the Alzheimer's and Related Disorders Society of India's Respite Care Centre in Kunnankulam from 2008 to 2009 played a crucial role in the well-being of individuals with dementia. This position encompassed a wide range of responsibilities, from providing direct, compassionate care, including assistance with daily living activities, to developing and implementing individualized care plans. The Coordinator served as a vital link between residents, their families, and the care team, communicating updates, addressing concerns, and offering support and education about Alzheimer's disease. This involved collaborating with healthcare professionals, managing medications (if qualified), engaging residents in therapeutic activities, and addressing challenging behaviors with patience and understanding. Maintaining accurate records and ensuring adherence to policies were also essential components of the role. Ultimately, the Patient Care Coordinator contributed to creating a positive and supportive environment for residents while also providing respite for family caregivers.

VOLUNTEER CUM CAREGIVER

2004 - 2008

Bethesda Charitable Trust, India, Thrissur

A Senior Care Assistant offers personal care to residents, helps with daily tasks, and attends to healthcare needs. They supervise junior staff, follow care plans, keep track of residents' well-being, and communicate with families and healthcare teams. They create a safe, comfortable environment and uphold a high standard of care.

Education

2024 - Now

Master of Science (MS) of Indira Gandhi National Open University, India, New Delhi

MSc in Psychology (Ongoing)

Currently pursuing a Master of Science in Psychology through online and distance learning modes, focusing on psychological theories, research methods, and practical applications.

2009 - 2012

Bsc Zoology of University of Sabarmati, India, Ahmedabad

Completed a BSc in Zoology with first-class honors, gaining a strong foundation in animal biology, physiology, genetics, and ecology. Developed analytical and research skills through practical laboratory work and field studies. The coursework covered areas such as biodiversity, environmental science, and human anatomy, providing a scientific understanding of the natural world.

2002 - 2004

Higher Secondary Education of Board of Secondary Education Maharashtra, India, Pune

Successfully completed Higher Secondary Education in Science with first-class honors, scoring 416/600. Studied core subjects including Physics, Chemistry, Biology, and Mathematics, developing a strong foundation in scientific principles and analytical reasoning. Acquired practical and theoretical knowledge essential for further studies in life sciences and related fields.

Global Exposure

2013 - 2024

Global Exposure & Cross-Cultural Expertise

Having traveled to 21 countries, I have developed a deep understanding of international markets, cultural diversity, and global business dynamics. This exposure has enhanced my adaptability, cross-cultural communication, and problem-solving skills—valuable assets in today's interconnected professional landscape. My international experiences have strengthened my ability to engage with diverse clients, negotiate effectively, and navigate global business environments with confidence.

This global perspective, combined with my extensive experience in recruitment, business development, healthcare, education, and management, allows me to bring unique insights and a well-rounded approach to any organization.

Courses

2024

YOGA TEACHERS TRAINING COURSE

Shanti Yoga Teachers Training Course (Offered by Yoga Alliance USA)

2017

INTERNATIONAL MIGRATION COURSE

New Zealand Migration Agency, Offered by Government

2015

ITALIAN LANGUAGE A1 LEVEL COURSE

Naipunnnya Foreign Language Study Centre

2010

DIPLOMA IN GERIATRIC CARE COURSE

Alzheimer's & Related Disorders Society Of India (Presented National Institute Of Social Defence)

2009

PARTICIPATION OF SEMINARS & CONFERENCES

Co- Operative Medical College

2008

PARTICIPATION OF SEMINARS & CONFERENCES

Alzheimer's & Related Disorders Society Of India

2010

PUBLICATIONS

DISSERTATION STUDY (PROJECT WORK) A study on violence Against Elderly women in Kerala (Submitted to the national Institute of social Defense in partial fulfillment of the requirement for the award of the Certificate of six months Course in Geriatric care) As part of this project, I had the opportunity to meet many people and visit several institutions to collect primary and secondary data. This study involved data collection at various locations, including Primary Health Centers, Day Care Centers, Respite Homes, Hospices, Hospital Emergency Departments, and Police Stations, especially focusing on departments that address issues related to elderly care. Additionally, it was possible to conduct a national-level census.

PROFESSIONAL SKILLS

- Coordination and Administration
- Excellent communication skills
- Good convincing power
- Ability to take care of elderly and Disabled
- Household management and errands
- Experience community care Yoga trainer
- Knowledge of Migration & Visa Documentation
- Personal Counselling & Group Counselling