



THASNEEM SULTHANA

CONTACT

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- Al Warqa 1, Dubai

ACADEMIC CREDENTIALS

BPHARM (BACHELOR OF PHARMACY) | 2020

- Crescent college of pharmaceutical sciences, Kannur, Kerala
- Kerala University of Health & Sciences (KUHS)

HIGHER SECONDARY | 2016

- Iqbal Higher Secondary School
- Board of Higher Secondary Examinations, Kerala, India

SSLC | 2014

- Little flower girls higher secondary school
- Board of Public Examinations, Kerala, India

PROFESSIONAL QUALIFICATION

MEDICAL CODING | 2022

- AAPC Certified
- Cigma Medical Coding Academy, Kochi, Kerala

COMPUTER PROFICIENCY

- Basic Operation ★ ★ ★ ★ ★
- Internet & Email ★ ★ ★ ★ ★

CAREER ABRIDGEMENT

- Experienced and self-driven registered Pharmacist with a strong background in retail, adept at dispensing medications, managing pharmacy inventory, and counseling patients on prescription and non-prescription drugs. Possesses a deep passion for medicine, excellent communication and presentation skills, and strong time management abilities, thriving in high-pressure environments.

PROFILE SUMMARY

Effective communicator with strong interpersonal skills, adept at providing concise and thorough patient counseling on medications, supplements, and healthcare products. Proficient in utilizing technology to boost sales, quick to adapt to new software systems.

KEY SKILLS

- Medical terminology
- Analytical skills
- Inventory management
- Decision-making
- Time Management
- Attention to detail
- Problem Solving Ability
- Hardworking
- Communication Skills

EMPLOYMENT CHRONICLE

PHARMACIST | 30 May 2024 – 31 Oct 2024

MEDICURE CLINIC PHARMACY (DSO and Mankhool)

Duties & Responsibilities

- Managed the approval process for prescriptions with insurance companies to ensure timely dispensation of medicines.
- Dispensed medications to patients according to prescribed treatments and insurance approvals.
- Educated patients on the proper use, dosage, and administration methods for prescribed medications.
- Advised patients on the timing and correct schedule for taking medications to ensure effectiveness.
- Coordinated communication with insurance providers to secure necessary approvals for medication.
- Assisted in managing inventory levels of pharmaceutical products and ensured the timely reordering of medicines.
- Maintained up-to-date patient records and ensured all prescriptions and medications were documented properly for future reference.
- Ensured the pharmacy environment was clean, organized, and compliant with health and safety regulations.

PHARMACIST | Apr 2021- May 2023

LIFE MEDICAL PHARMACY, KERALA, INDIA


Duties & Responsibilities


- Dispensed inpatient and outpatient medication and, verified prescribed medications according to professional standards, facility procedures, and state and federal legal requirements.
- Consulted with patients regarding medications or supplies prescribed, including dosage, frequency, specialized requirements and possible drug interactions.

CERTIFICATIONS

- Dubai Health Authority (DHA) Eligibility.
- Kerala State Pharmacy Council Registered Pharmacist.
- AAPC Certified

LANGUAGES KNOWN

English  100 %

Malayalam  100 %

Hindi  90 %

INTERESTS



Reading



Travelling



Social
Networking

REFERENCE

- Available upon request

- Worked closely with the patient in order to answer all questions and/or concerns regarding their prescriptions.
- Responded to customer inquiries, requests and issues when situations get escalated to a higher level of authority other than a customer service associate.
- Dispensed medications accurately and provided patient consultations.
- Managed medication inventory, ordering, and storage.
- Collaborated with healthcare team for coordinated patient care.
- Conducted medication reviews to identify potential issues.

PERSONAL STRENGTHS

- **COMMUNICATION** - Interpersonal skills – verbal, problem solving and listening skills in any administrative role.
- **SERVICE** - Having a patient focused approach skills include patience, attentiveness and a positive language.
- **ORGANIZATION** - Helping others, organizing a to-do list. Prioritizing tasks by the deadline for improving time -management.
- **MANAGEMENT** - Management skills to direct others and review others performance.

PERSONAL DOSSIER

Gender : Female
Date of Birth : 15/02/1997
Nationality : Indian
Marital Status : Married

DECLARATION

I hereby declare that the above-mentioned information is true and I bear the responsibility for the correctness of the above-mentioned particulars.

THASNEEM SULTHANA