

Mae Grace Virtudazo

Present Address: Al Nahda 1, Dubai, UAE

Nationality: Filipino | **Visa Status:** Visit Visa

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Professional Summary

Licensed Registered Nurse in the Philippines with experience in perioperative nursing and public health. Skilled in surgical assistance, patient care, and infection control. Currently in Dubai and in the process of obtaining DHA licensure. Dedicated, adaptable, and committed to delivering safe, high-quality patient care.

Work Experience

Operating Room Nurse (2.5 years)

Salvacion Oppus Yñiguez Memorial Provincial Hospital – Maasin City, Philippines

Sept 2022 – Present

- Prepared patients and surgical equipment for operations
- Maintained sterile environment and assisted surgeons
- Selecting and passing the instruments and supplies to the surgeon during operation
- Adhered to infection control and safety protocols

Nurse | Community Nurse | Vaccinator (5 months)

Department of Health – Eastern Visayas Center for Health Development, Philippines

Feb 2022 – Jun 2022

- Administered vaccines across all age groups, ensuring proper documentation and adherence to protocols
- Educated patients and families on vaccine benefits and potential side effects
- Supported public health campaigns
- Provide primary healthcare services to both children and adults in the community
- Assisted physicians in illness prevention and health promotion within the community

Stock Replenishment Assistant (4.5 years)

LTS Retail Specialists, Inc. (NCCC Choicemart), Davao City, Philippines

Mar 2017 – Oct 2021

- Handled administrative tasks: reception duties, inventory records and report filing
- Acted as liason between departments and suppliers, ensuring clear communication
- Demonstrated strong organizational skills and attention to detail in maintaining accurate inventory and documentation
- Ensured product availability and organized displays

Pharmacy Assistant (3.5 years)

LTS Retail Specialists, Inc. (NCCC HB1 Pharmacy), Davao City, Philippines

May 2013 – Feb 2017

Pharmacy Assistant (3 years)

The Generics Pharmacy, Davao City, Philippines

Oct 2009 – Feb 2013

- Handled front-desk duties including greeting customers and managing transactions
- Performed clerical tasks such as filing prescriptions, managing receipts, and maintaining order logs
- Assisted with medication dispensing under pharmacist supervision ,
- Tracked stock levels and expiration dates
- Promoted a clean and organized pharmacy environment

Education

Bachelor of Science in Nursing

Mindanao Medical Foundation College, Philippines, October 2009

License

Registered Nurse, Philippine Professional Regulation Commission

Trainings & Seminars (*Selected*)

- Crisis Management & Emergency Preparedness – PRNA, Mar 2025
 - TEAMSTEPPS Workshop – POGS, Jun 2024
 - Surgical Sterilization Protocols – PRNA, Sept 2024
 - Perioperative Nursing Conventions – PRNA, 2023–2025
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Core Skills

Perioperative Nursing · Surgical Assistance · Patient Education · Vaccine Administration · Infection Control · Teamwork · Documentation · Inventory Management · Pharmacy Assistance · Customer Service · Stock Replenishment · Retail Operations · Communication · Organization