



AMPADY SENKUMAR

CONTACT ME

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Dubai, UAE

PERSONAL INFO

Nationality : Indian
Date of Birth : 09/10/1994
Passport No. : R4643729

EDUCATION

◆ MSc in Management with Project Management

BPP University, London, UK
2021 - 2022

◆ B.Tech in Mechanical Engineering

University of Kerala, India
2012 - 2016

KEY SKILLS

- Project Management
- Project Planning & Development
- Quality Assurance & Control
- Operations Management
- Site Safety Coordination
- Risk Management
- Client Relationship
- Customer Service & Satisfaction
- Time Management
- Regulatory Compliance
- Problem-solving Abilities
- Effective Communication
- Teamwork & Collaboration

PROFILE SUMMARY

Results-oriented MSc Management graduate with a specialization in Project Management, equipped with skills in end-to-end project planning, risk analysis and agile methodologies. Known for strong problem-solving abilities, analytical thinking and a collaborative approach to achieving project objectives on time. Knowledgeable in coordinating cross-functional teams and enhancing project efficiency through process optimization. Eager to apply project management expertise and strategic insight to drive impactful outcomes within a dynamic organization focused on growth and operational excellence.

WORK EXPERIENCE

◆ Assistant Manager

JD Wetherspoon, London, United Kingdom

Jul 2023 – Oct 2024

Duties and Responsibilities

- Oversaw daily operations to maintain high service and operational standards.
- Supervised, trained and motivated staff to enhance performance and efficiency.
- Ensured customer satisfaction by delivering exceptional service and handling concerns.
- Maintained compliance with health, safety and company regulations.
- Managed stock, inventory and supply orders to optimize cost efficiency.
- Assisted in financial tasks, including budgeting, sales analysis and reporting.
- Led and motivated teams to achieve performance targets and business goals.

◆ Shift Manager

McDonald's, London, United Kingdom

(Operated by Capital Arches Group Ltd.)

Dec 2021 – May 2023

Duties and Responsibilities

- Managed daily operations to ensure efficiency and high service standards.
- Led and supervised a team to optimize productivity and performance.
- Delivered exceptional customer service, addressing inquiries and resolving issues.
- Ensured compliance with health, safety, and company policies.
- Contributed to sales growth through effective team management and operational strategies.

◆ Assistant Manager

Kenki's International, Kottayam, India

Apr 2019 - Oct 2020

Duties and Responsibilities

- Managed day-to-day operations of the shipping services department, ensuring timely and efficient handling of all shipments.

SOFTWARE PROFICIENCY

- **MS Office**

Word | Excel | PowerPoint

STRENGTHS & QUALITIES

- Diligence in ensuring accuracy and quality in work.
- Patience when dealing with others.
- Capacity to adjust and thrive in changing environments.
- Collaborating and working well together with others.
- Inspiring and motivating others to active greatness.

LANGUAGES

- English
- Hindi
- Malayalam
- Tamil

- Supervised and trained junior staff, improving team productivity and efficiency.
- Prepared and reviewed shipping documentation such as invoices, bills of lading and customs declarations.
- Oversaw inventory management and tracked shipments, ensuring that all goods arrived at their destinations in compliance with company standards.
- Managed customer inquiries, resolving any issues related to shipping, delays, or damages.

◆ **Supervisor**

Kenki's International, Kottayam, India

July 2016 - Mar 2019

Duties and Responsibilities

- Led a team of staff in daily operations, delegating tasks and ensuring quality standards were consistently met.
- Supervised daily operations of shipping and logistics teams, ensuring that all deliveries were completed accurately and on time.
- Conducted safety training for team members to ensure compliance with industry safety standards.
- Prepared reports on shipping performance, inventory levels and customer satisfaction for senior management.

DECLARATION

I hereby declare that the above written particulars are true and correct to the best of my knowledge and belief.

AMPADY SENKUMAR