

AMRUTHA TS

CERTIFIED MEDICAL CODER

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PROFESSIONAL SUMMARY

Highly motivated and results-driven Medical Coding Specialist with 4.5+ years of professional experience in medical coding, eager to apply advanced coding skills and regulatory knowledge. Proficient in AAPC-CPC, ICD-10CM, CPT, E/M coding, HCC coding, and UAE RCM processes. Proven ability to review patient records, ensure coding accuracy, and collaborate with healthcare providers to optimize revenue cycle management.

WORK EXPERIENCE

UAE RCM Internship Program

NOV 2025

CIGMA Medical Coding Academy

- Comprehensive Revenue Cycle Management (RCM): Possess end-to-end RCM process knowledge, spanning from patient registration and scheduling through to the final collections process and accounts receivable management.
- UAE Insurance Eligibility & Billing: Knowledge in checking and verifying patient eligibility and benefits for major UAE insurance payors, including Oman Insurance (OIC), NAS, Neuron, and Ethna (NEXtCare).
- Claim Submission & Adjudication: Expert knowledge of claim submission processes across key electronic platforms: EclaimLink, DHPO (Dubai Health Authority Portal), and Riayati.
- Strong understanding of general billing guidelines, hard adjudication guidelines, and common general exclusions to minimize rejections.
- Denial and Resubmission Management: Well-versed in denial management strategies within the RCM cycle, including root-cause analysis and appeals.
- Well knowledge in the resubmission process for rejected claims on platforms like EclaimLink, Shafafia, and Riayati.
- Specialty Billing Proficiency: Adept at billing for specialized services: Antenatal (Maternity), Pediatric, and Physiotherapy.
- Awareness of specific antenatal, pediatric, and orthodontic billing guidelines applicable in the UAE region.
- In-depth knowledge of Dental Billing Guidelines.
- Coding Compliance: Familiar with Evaluation and Management (E/M) billing and coding guidelines (both office and hospital settings).
- Solid foundation in medical terminology, physiology, and human anatomy to ensure high coding accuracy.

Advantedge Healthcare Solutions (Health Prime) Bangalore, India

JAN 2021 - NOV 2025

Medical Coding Specialist

- Review patient records and assign accurate medical codes for diagnoses, procedures, and treatments.
- Utilize EAX, and VM softwares to ensure accurate and efficient coding of medical data.
- Ensure compliance with ICD-10, CPT, and HCPCS coding guidelines and standards.
- Verify and abstract clinical information from medical records to support coding accuracy.
- Collaborate with healthcare providers to clarify information and obtain additional documentation as needed.
- Conduct coding audits to ensure coding accuracy and compliance with regulations.
- Submit coded information to billing and insurance companies for reimbursement.
- Maintain patient confidentiality by adhering to HIPAA regulations and organizational policies.
- Stay updated on coding changes, industry regulations and best practices through continuous education.
- Resolve coding discrepancies by working with billing and compliance departments.
- Prepare detailed coding reports and summaries for management review.

SKILLS

Coding Skills

- CPT Coding
- ICD-10-CM
- HCPCS Level II
- Medical Terminology
- E/M Coding
- Compliance Audits
- Claims Processing
- Data Accuracy
- HIPAA Regulations
- Billing Software
- Chart Review
- Reimbursement
- Diagnostic Coding
- Procedure Coding
- Clinical Documentation
- Denial Management
- Coding Guidelines
- Risk Adjustment
- Revenue Cycle
- Coding Compliance

Software and Tools

- MS Office and Word
- EAX and MD4
- VM softwares
- Citrix

Soft Skills

- Communication
- Problem-Solving
- Adaptability
- Teamwork
- Time Management

EDUCATION

2020 & 2025

CIGMA MEDICAL CODING ACADEMY EDAPPALY, KERALA

- Certified Professional Coder (AAPC ID :01837735)
- UAE RCM Internship Program

2017-2020

MG UNIVERSITY

MARTHOMA COLLEGE THIRUVALLA

- Bachelor's in Botany and Food Micro Biology
- 7.88 CGPA

CERTIFICATIONS

- CPC From AAPC (AAPC ID : 01837735)
- RCM From Cigma Medical Coding Academy
- BSc Graduation From MG University

PERSONAL DETAILS

- Nationality : Indian
- Date of birth : 20 OCT 1998
- Passport number : U6758661
- Visa status : Visiting Visa

LANGUAGES

- English (Speak, Read and Write)
- Hindi (Read and Write)
- Malayalam (Speak, Read and Write)
- Tamil (Speak)
- Sanskrit (Read and Write)