

RANJITH MS

HR EXECUTIVE



CONTACT

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SUMMARY

Results-driven HR professional with 2 years of experience in managing day-to-day HR operations, employee relations, and benefits administration. Proven track record of successfully implementing HR initiatives that improve employee engagement, productivity, and retention through recruitment, onboarding, performance management, and compliance with employment laws and regulations. Committed to delivering exceptional HR support to drive business growth and success.

SKILLS

SOFTSKILLS

- Adaptability
- Leadership
- Team work
- Creativity
- Time Management
- Interpersonal Skills
- Effective Communication

HARD SKILLS

- SUCCESS FACTORS SF
- MS OFFICE

EDUCATION

- IBIS ACADEMY**
PGDM IN HRM
2022 - 2023
- UNIVERSITY OF CALICUT**
BACHELOR OF COMMERCE
2018 - 2021

WORKING EXPERIENCE

- NESTO HYPERMARKET INDIA** FEB 2024 - JUNE 2025
HR EXECUTIVE
 - Recruitment & Selection
 - Performance Management
 - Compensation & Benefits
 - Employee Relation
 - Legal & Regulatory compliance
 - Greviances
 - Onboarding & Offboarding
- AFFINIKS INTERNATIONAL** SEP 2023- JAN 2024
HR RECRUITER
 - Sourcing candidates
 - Screening
 - Interview
 - Selection
 - On boarding
- INTERSHIPS**
 - TOP SLICK MANAGEMENT - RECRUITER (2MONTHS)
 - BAVCH EDU TECH - RECRUITER (2MONTHS)