

THASNEEM SIRAJ

Certified Medical Coder (CPC) | UAE RCM & Claims Specialist | Surgery Coding

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Residence Visa | Immediate Joining



Professional Summary

Certified Professional Coder (AAPC) with 2+ years of hands-on experience in multi-specialty medical coding, healthcare administration, and revenue cycle management. Proficient in ICD-10-CM, CPT, HCPCS Level II, HAAD adjudication rules, Claims submission, Re-submission and insurance billing for Daman and DHA. Adept at EHR systems, denial reduction, and claims optimization. Committed to enhancing billing accuracy and operational efficiency in UAE healthcare settings.

Core Competencies

- ICD-10-CM, CPT, HCPCS Level II Coding
- Claims Submission, Resubmission, & Denial Management
- Good knowledge of HAAD adjudication rules
- RCM flow chart knowledge
- OP Insurance Approval Limits and policies
- Dental coding procedures and diagnosis knowledge
- Per diem service time based coding rules
- Daman lab tests and appropriate indications guidelines
- Denial coding guidelines and codes like MNEC-003, CLAI-001 ..etc
- Having knowledge about insurance companies like Daman, Adnic, NAS, Nextcare, Oman..etc
- Having knowledge about Time based E&M level coding
- Medical necessity and accurate coding flow knowledge
- Medical Coding Tools: Cortex, EHR & Practice Management Systems
- Multilingual - English, Arabic, Hindi, Malayalam

Professional Experience

Medical Coder

Thriving RCM Solutions & Medical Coding, UAE | Sep 2024 – Present

- Manage Outpatient insurance approvals, analyzing policy limits and insurer-specific requirements.
- Proficiently handle end-to-end Revenue Cycle Management (RCM) processes, including patient data entry, claim submission, denial handling, and resubmission.
- Apply in-depth understanding of HAAD adjudication rules to ensure accurate claims and regulatory compliance.
- Follow time-based E&M level coding and per diem coding standards for accurate billing and physician service documentation.
- Address claim denials using in-depth knowledge of denial codes (e.g., MNEC-003, CLAI-001), initiating timely and effective resubmission processes.

- Maintain familiarity with key UAE insurers, including Daman, ADNIC, NAS, Nextcare, and Oman Insurance, facilitating smooth insurance coordination.
- Review and validate medical necessity documentation to support accurate and clean claim submissions.
- Interpret and apply RCM flow chart processes to optimize workflow and minimize revenue leakage.

Medical Coding Intern

Seanna Medical Academy, Kerala | Feb 2024 – Jun 2024

- Completed a hands-on internship aligned with UAE medical coding standards.
- Practiced ICD-10-CM, CPT, and HCPCS Level II coding under certified trainers.
- Gained exposure to UAE medical insurance processes, claims submission, denial handling, and resubmissions.
- Worked with EHR and billing software used in UAE healthcare settings.
- Participated in exam-focused sessions for DHA, MOH, and HAAD, including mock tests and real-world coding simulations.
- Developed accuracy in interpreting physician notes and translating clinical data into standardized codes.

Medical Coding Faculty / Educational Consultant

Indus Education, UAE & India | Jun 2022 – Apr 2023

- Delivered training on medical coding, anatomy, ICD-10-CM, CPT, and HCPCS.
- Improved student exam pass rates through focused academic guidance.
- Provided career counseling and achieved monthly enrollment goals.
- Supported course delivery, evaluations, and administrative tasks.

Office Administrator

Al Hana Modern Medical Center, Dubai | Jan 2022 – Jun 2022

- Scheduled home-care PCR appointments and managed HASANA registrations.
- Coordinated follow-ups and facilitated patient communication.
- Processed tax invoices and maintained internal documentation systems.

Education & Certifications

- Certified Professional Coder (CPC) – AAPC | Member ID: 02286131
- Fellowship in Surgery Coding -PMBAUSA
- AI In Medical Coding & Billing -AAPC
- Medical Auditing (CPMA – Trained), Indus Education – 2024
- Diploma in Hospital Management – Avodha Edutech / NSDC – 2024
- Medical Coding Internship – Seanna Medical Academy – 2024
- B.Sc. Mathematics – University of Calicut – 2014