

JEMILA SELVARAJ

MEDICAL CODER/ SUBMISSION/APPROVAL/RESUBMISSION



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UAE

Date of birth : 03.05.1994
Sex : Female
Marital Status: Married
Nationality : Indian

PASSPORT DETAILS

Passport No : C8902632
Date of Issue : 24.03.2025
Date of Expiry : 23.03.2035
Place of Issue : DUBAI

SKILLS

ICD 10CM
CPT
ANATOMY
HCPCS

SUMMARY

A Certified Professional Coder with exposure in transforming healthcare diagnoses, procedures, medical services, and equipment into universal medical alphanumeric codes, aspiring for challenging opportunities in the field of Medical Coding, Health and Insurance Industry.

EDUCATION

Biomedical Engineering (B.E) - Anna University

Certified professional coder CPC - MEM ID : 01907299

EXPERIENCE

ROYAL CARE MEDICAL CENTER July 2024 – July 2025
Medical Coder, UAE.

ADVANCED CARE GROUP May 2022 - July 2024
Insurance Assistant, UAE.

EPISOURCE INDIA PVT LTD Sep 2016 - Aug 2019
Medical Coder, INDIA.

ROLES AND RESPONSIBILITIES

- Assign codes to diagnoses and procedures using ICD and CPT codes. Analysing patient charts/Doctors Note/labs to know the diagnosis and represent every item with specific CPT/ICD 10 codes.
- Ensure codes are accurate and sequenced correctly in accordance with government and insurance regulations.
- Assisted patients with eligibility and benefit coverage questions by accessing online portals and contacting providers regarding coverage issues.
- Review the previous day records of patient notes for evaluation and coding. Perform chart audits.
- Well coordination with insurance company for proving any assistance and approval related queries.
- Interact with treating physicians regarding reports and Well coordination with insurance company for providing any assistance.
- Make corrections to draft reports sent for physician review and submit approved reports to management.
- Resubmission of denied claims with proper justification within stipulated time period. Proper trouble shooting of issues related to submission and resubmission.
- Application of co-payment, insurance billing knowledge and deductibles to the claim for ensuring full payment.