

SHAMNAD SHAMSUDEEN

ACCOUNTANT

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PROFESSIONAL SUMMARY

Accomplished and results-driven Accountant with 15 years of progressive experience in managing financial operations, reporting, and compliance across diverse industries. Skilled in preparing accurate financial statements, handling audits, budgeting, taxation, and ensuring regulatory adherence. Demonstrated ability to streamline accounting processes, improve financial accuracy, and support strategic planning. Proficient in leading accounting software including Tally, JD Edward (Oracle) and SAP. Known for integrity, precision, and a strong commitment to organizational goals and financial transparency.

PROFESSIONAL SKILLS

- Financial Reporting & Analysis
- Accounts Payable & Receivable (AP/AR)
- General Ledger Accounting
- Bank Reconciliation
- Cash Flow Management
- MIS Reporting
- ERP Software (SAP, Oracle, Microsoft Dynamics)
- IFRS Standards Compliance
- Inventory & Asset Management
- Internal & External Audits
- Month-End & Year-End Closing
- Account Finalization
- Document Management & Record Keeping

PROFESSIONAL EXPERIENCE

Treasury supervisor | Majid Al Futtaim (Carrefour) –Dubai

Apr 2019 – Present

- Supervised daily cash management activities including cash positioning, forecasting, and liquidity management.
- Monitored bank balances and ensured optimal cash utilization across all business units.
- Managed bank relationships and coordinated opening/closing of accounts and documentation.
- Oversaw treasury operations including payments, receipts, and intercompany fund transfers.
- Ensured accurate and timely execution of foreign exchange and money market transactions.
- Prepared daily, weekly, and monthly cash flow forecasts and variance analysis reports.
- Ensured compliance with internal financial controls, treasury policies, and audit requirements.
- Implemented treasury automation and banking platform improvements to streamline processes.
- Coordinated with finance, accounts payable, and procurement departments for smooth fund flow.
- Monitored and reported on cash positions, borrowing facilities, and interest expense.
- Reconciliation for ecommerce sales, cod reconciliation, payments for market place platform suppliers.
- Dealing external carriers like Talabat, Imile, Aramex, Emirates Post, Zone Delivery, Delivery Zone, Tawseel, Tahmeel, Massar solutions & transcop

Accountant | Majid Al Futtaim (Carrefour)-Dubai

Oct 2010 to Mar 2019

- Managed daily financial transactions including sales reconciliations, cash handling, and bank deposits.
- Prepared and analyzed monthly financial reports in compliance with IFRS and company policies.
- Monitored accounts payable and receivable, ensuring timely vendor payments and customer collections.
- Conducted internal audits to verify accuracy of records and compliance with internal controls.
- Processed payroll data in coordination with HR and ensured timely salary disbursements.
- Reconciled general ledger accounts and resolved discrepancies promptly.
- Supported budgeting and forecasting activities by providing accurate financial data.
- Reviewed purchase orders and matched them with supplier invoices for accuracy.
- Ensured VAT compliance and assisted in preparation of VAT returns for submission to the FT
- Coordinated with external auditors during annual audits and provided necessary documentation.
- Tracked inventory variances and worked closely with operations to resolve stock-related issues.
- Maintained accurate records of fixed assets and calculated monthly depreciation.

- Prepared and maintained accurate financial statements, balance sheets, and profit & loss reports.
- Handled GST filings, TDS calculations, and monthly tax returns in compliance with government regulations.
- Reconciled bank statements, supplier accounts, and petty cash on a regular basis.
- Supervised payroll processing, ensuring timely disbursement and statutory compliance (PF, ESI, etc.).
- Supported budgeting and forecasting activities, aligning with project-wise financial goals.
- Coordinated with auditors during internal and external audits, providing required documentation.
- Collaborated with project managers and vendors to resolve invoice discrepancies and ensure smooth financial workflow.

EDUCATION

Bachelor of Commerce with TTM

2008

Kerala University

CERTIFICATIONS

Diploma in Computer Application from Gurudev Institution of Computer

FINANCE SYSTEM

- SAP-S4-HANA
- Jde Edward
- Oracle
- Tally 7.2
- Gyma
- Hybris
- DPL
- BO

LANGUAGES

English - Read, Write, Speak

Hindi - Read, Speak

Malayalam - Read, Write, Speak

Tamil - Read, Write, Speak

PERSONAL DETAILS

Date of Birth : 30/05/1985

Gender : Male

Nationality : Indian

Passport No : N8199761

Date of Expiry : 05/04/2026

DECLARATION

I hereby declare that the information provided above is true and correct to the best of my knowledge and belief. I bear the responsibility for the correctness of the above-mentioned particulars.

SHAMNAD SHAMSUDEEN