

SOUFIRA JAMEEL

DUBAI, Dubai, DU 00000
0509127218 soufi.jameel@gmail.com
Web: <https://www.linkedin.com/in/soufira-jameel>

PROFESSIONAL SUMMARY

Professional with extensive experience in pharmaceutical care and community pharmacy operations. Proven skills in insurance processing, MS Office, and fostering strong customer relationships. Expertise in clinical knowledge and patient care, ensuring confidentiality and effective medication counseling. Committed to advancing pharmaceutical practices to improve patient outcomes.

WORK HISTORY

INCHARGE PHARMACIST | 02/2025 - Current

TRUDOC PHARMACY - Dubai, UNITED ARAB EMIRATES

- Ensured accurate processing of insurance claims, particularly for high-value cases.
- Maintained robust client relationships through superior communication skills.
- Developed effective business strategies by analysing sales data.
- Instructed patients on safe and effective use of medicines.
- Dispensed both prescriptions and over-the-counter medications under supervision.
- Implemented efficient practices for inventory control and expiry management.
- Achieved accuracy in daily duties while adhering to tight deadlines.
- Resolved customer issues promptly, contributing to enhanced satisfaction levels.

COMMUNITY PHARMACIST | 05/2022 - 08/2024

Dev Surgical & Medicals - Trivandrum, India

- Dispensed medicines according to doctor prescriptions with accuracy and efficiency.
- Ordered and procured medicines, consumables, and disposable instruments for inpatients and outpatients.
- Established strong customer relationships while delivering exceptional service.
- Monitored medication storage conditions, expiration dates, and inventory levels to uphold safety standards.
- Kept up-to-date prescription records for reliable reference.

HOSPITAL INCHARGE PHARMACIST | 01/2021 - 01/2022

NIMS HOSPITAL - KERALA, India

- Facilitated training for junior staff, enhancing overall workplace efficiency.
- Ensured effective stock management to avoid shortages of essential medications.
- Adhered strictly to legal requirements by maintaining precise records of dispensed items.
- Delivered thorough advice on over-the-counter treatments, boosting patient satisfaction.

EDUCATION

Sree Krishna College of Pharmacy - Trivandrum | Bachelor of Science

Pharmacy - First Class, 08/2013 - 05/2017

SKILLS

- Insurance processing
- Microsoft Office proficiency
- Customer relationship management
- Clinical knowledge
- Patient care
- Team collaboration
- Attention to detail

- Community pharmacy experience
- Pharmaceutical care
- Patient confidentiality
- Sales expertise
- Pharmacy operations
- Medication counseling

PERSONAL DETAILS

Nationality: Indian

Visa Status: Husband Visa

LICENSE

Dubai Health Authority, Unique ID: 06975795

LANGUAGES

English:

Arabic:

Hindi:

Malayalam:

Tamil: