

# ASWINI ASHOK

## Certified MedicalCoder

Available in UAE on Spouse  
Visa – Immediate Joiner

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Location:Dubai,UAE

[LinkedInProfile](#)

### KEYSKILLS

- MedicalCoding&Billing
- CPT,ICD-10-CM,HCPCS,ASA
- DRG&APCAssignment
- ClaimSubmission&Resubmission
- Denial Management & Resolution
- RCMWorkflow&PayerGuidelines
- Insurance Eligibility & Prior Authorization
- ChartAuditing&Compliance Checks
- MedicalDocumentationReview
  
- CodingSoftware:3M,MSOffice
- Familiar with DHA/HAAD adjudication workflows
- FamiliarwithUAESystems: Shafafiya, DHPO, Riayati

### EDUCATION

**MedicalCodingandBillingDiploma**  
CardiaHealthCareSolutions,2022

**BachelorofScience(Mathematics)**  
UniversityofCalicut,2018

### CERTIFICATIONS

- **Certified Professional Coder (CPC-A)**–AAPC|MemberID: 02022825|Score:84%
- **DomesticDataEntryOperator**–IL&FS Skill Development
- **APTIS English Language Certification**–BritishCouncil

### LANGUAGES

- English – Fluent
- Malayalam–Native
- Hindi–Professional

### ADDITIONALINFO

- Nationality: Indian
- PassportNo:W8526147

### PROFESSIONALSUMMARY

Certified Professional Coder (CPC) with 2+ yearof experience in medical coding and billing. Skilled in applying ICD-10-CM, CPT,HCPCS, DRG, ASA, and APC codes accurately forinpatient and outpatient services. Strong understanding of revenue cyclemanagement (RCM), claim submission, denial handling, and insurance processes. Completed a focused internship covering eligibility checks, priorauthorizations, resubmissions, and UAE healthcare portals including Shafafiya, DHPO, and Riayati. Highly detail-oriented with strong chart audit, documentation, and EMR proficiency.

### INTERNSHIPEXPERIENCE

#### MedicalCoding&UAERCMIternship

May2025–July2025

- LearnedmedicalbillingprocessesinUAEprivatehealthcare ecosystem
- Gainedhands-onexposureto:
  - Eligibility verification
  - Prior authorization workflows
  - Shafafiya,DHPO,Riayatiportalusage
  - TPA and insurance claim processing
  - Claimsubmissionandresubmissionprotocols
  - Denial management and reconciliation
  - UAE-specific billing guidelines and exclusions
  - IntroductiontoJAWDAauditsandHAAD/DHAadjudication
  - Use of 3M coding software and audit case studies

### PROFESSIONALEXPERIENCE

#### SpecialistMedicalCoder&Biller

January2023–Sept2025

OptumGlobalSolutions,Hyderabad

- ReviewedpatientchartsandassignedappropriateICD-10-CM,CPT, HCPCS, and ASA codes for accurate billing
- PerformedDRGandAPCcodingforinpatientandoutpatientrecords
- Conducted chart audits for coding accuracy and completeness
- Liaised with healthcare professionals for clarification and documentation improvement
- Assistedinclaimsprocessing,codingdenials,andcompliance review
- Ensureddocumentationmatchedcodingandsupported reimbursement guidelines
- Providedfeedbacktophysiciansondocumentationimprovement and billing compliance