

PH NIHALA PARVEEN

Deira, Dubai, United Arab Emirates

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Subject: Application for Pharmacy Trainee / Pharmacy Assistant Position

Dear Hiring Manager,

I am writing to express my interest in the Pharmacy Trainee / Pharmacy Assistant position at Medi Prime Pharmacy. I have completed my Diploma in Pharmacy (D.Pharm) and successfully finished a three-month internship at Polakulath Narayanan Renai Medicity, Ernakulam, Kerala.

During my internship, I gained hands-on experience in medication dispensing under supervision, prescription reading, inventory and stock management, expiry date monitoring, drug labeling, pharmacy documentation, and patient assistance. This experience helped me develop a strong understanding of pharmacy operations and the importance of accuracy, safety, and patient care.

I am currently residing in Dubai and am highly motivated to start my professional career in the UAE pharmacy sector. Although I do not yet hold a DHA/MOH license, I am seeking an opportunity as a Pharmacy Trainee or Pharmacy Assistant and am willing to learn, work hard, and pursue licensing in the future as per UAE requirements.

I believe Medi Prime Pharmacy's commitment to quality healthcare and customer service makes it an ideal place for me to grow and contribute positively to the team. I am confident that my educational background, internship training, and sincere interest in pharmacy practice will allow me to add value to your organization.

Thank you for your time and consideration.

Yours sincerely,

PH Nihala Parveen

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Pharmacy Trainee / Pharmacy Assistant

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PROFESSIONAL SUMMARY

Motivated Diploma in Pharmacy (D.Pharm) graduate with 3 months hospital pharmacy internship experience. Skilled in medication dispensing, prescription processing, inventory and stock management, expiry date monitoring, drug labeling, and patient assistance. Seeking an opportunity as a Pharmacy Trainee / Pharmacy Assistant in a UAE retail or hospital pharmacy. DHA/MOH license not yet obtained; willing to train and pursue licensing.

EDUCATION

Diploma in Pharmacy (D.Pharm) – 2024
Indira Gandhi Institute of Pharmaceutical Sciences, Ernakulam, Kerala, India

PROFESSIONAL CERTIFICATION

Registered Pharmacist – Pharmacy Council of India (PCI)
Kerala State Pharmacy Council
Registration No: 101534

INTERNSHIP EXPERIENCE

Pharmacy Intern / Assistant Pharmacist Intern
Polakulath Narayanan Renai Medicity, Ernakulam, Kerala, India
August 2023 – November 2023

- Assisted licensed pharmacists in accurate medication dispensing
- Read and processed prescriptions under supervision
- Performed drug labeling and maintained pharmacy documentation
- Managed inventory, stock arrangement, and monitored expiry dates
- Followed hospital pharmacy hygiene, safety, and standard protocols
- Assisted patients with basic medication usage instructions

CORE SKILLS

Medication Dispensing, Prescription Reading, Inventory & Stock Management, Expiry Date Monitoring, Drug Labeling, Pharmacy Documentation, Patient Assistance, Attention to Detail, Retail & Hospital Pharmacy Support

LANGUAGES

English, Malayalam