

ASWATHY SAJEEV (CPC, CPMA)



Medical Coder & Auditor

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SUMMARY

Certified healthcare professional with 7 years of core experience in medical coding across outpatient & emergency settings. Skilled in coding accuracy, claims review and compliance with CPC and CPMA certifications. Well-versed in UAE healthcare regulations, DHA guidelines, insurance payer protocols and compliance documentation. Desire to work for a prestigious facility in a challenging and intriguing working atmosphere with the utilization of adept coding expertise and proficiencies.

CORE COMPETENCIES

CPMA | CPC | ICD-10, CPT, HCPCS Coding | Medical Auditing & Documentation Review | Claims Submission & Pre-Authorization | Knowledge of UAE Insurance Regulations | Familiarity with DHA guidelines | EHR/EMR Systems | HIPAA Compliance Protocols

PROFESSIONAL EXPERIENCE

Medical Coder / Auditor

July '21 – Sep '2023
Sharjah, UAE

NMC Medical Centre

- Audited and coded medical records using ICD-10 and CPT, ensuring accuracy, compliance, and alignment with DHA and payer guidelines.
- Evaluate the medical need for the requested service according to the medical data provided and accurately code the service description codes according to accepted coding rules, medical guidelines.
- Pre-visit eligibility checking and verifying a patient's insurance coverage.
- Collaborated with physicians and billing teams to resolve discrepancies and strengthen audit readiness.
- Proficient in EMR systems and medical billing software, with formal training in medical auditing and healthcare quality standards

Quality Analyst / Sr. Medical Coder

Jan '18 - Mar '20
Kochi, India

VPS Dynamed Healthcare PvtLtd

- Worked as an OP & ER service Coder and Quality Analyst.
- Ensure that the medical ethics are respected at all times during fulfilling the tasks
- Audited and coded medical records using ICD-10 and CPT, adhering to DHA/HAAD guidelines and insurer-specific protocols.
- Responsible for receiving, evaluating and escalating second opinion cases and cases with queries.

Senior Medical coder

ACCESS HEALTHCARE SERVICES PVT LTD

- Review and abstract relevant clinical data/medical records to select and sequence the appropriate ICD-10 CM diagnosis
- Code ER diagnosis and procedures using client specific ICD 10 CM & CPT
- Internal audit for trainees and report consolidation and tutors new coders for compliance with ICD-10 classification systems coding and regulatory guidelines.

Jul '17 - Jan '18
Coimbatore, India

Medical Coder

MIRAMED AJUBA SOLUTIONS PVT LTD

- Read and analyze operative notes and physician documentation.
- Identify all procedures performed during surgery.
- Accurately code the main and any secondary procedures.
- Apply appropriate diagnosis codes based on clinical documentation.
- Follow official coding guidelines (AAPC, CMS, etc.).
- Make sure coding meets payer-specific and regulatory requirements.

Oct '15 - Mar '17
Chennai, India

CERTIFICATION

- Certified Professional Medical Auditor (CPMA)
- Certified Professional Coder (CPC)

MEMBERSHIP ID : 01515353

EDUCATION

- Bachelor In Biotechnology
METS School Of Engineering, Thrissur

Jun '11 – Jul '15

SKILLS

- Expertise in ICD 10 CM, CPT & HCPCS
 - Knowledge in DOH and insurance coding guidelines.
 - Expert in Insta, 3M, SAP, Citrix, Cerner
 - Knowledge in medical terminology, anatomy & physiology
 - Resolve claims discrepancies
 - Time management, strong communication skill & meet deadlines in fast-paced environment.
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PERSONAL DETAILS

Nationality : Indian
Gender : Female
Location : Sharjah
Visa Status : Resident Visa