

NIJA PAUL

PHARMACIST

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📅 1992-06-04 🚩 Indian 📞 784-1992-6807984-7 🤰 Married

♀ Female 🌐 [linkedin.com/in/nija-paul-04a935161](https://www.linkedin.com/in/nija-paul-04a935161)



PROFILE

Pharmacist with 10 year's experience in UAE and India, skilled in dispensing, patient counseling, and regulatory compliance. Seeking a role in a well-reputed organization to deliver quality care.

PROFESSIONAL EXPERIENCE

Senior pharmacist,

Alexis Pharmacy, Zulekha Medical Centre, Zulekha Hospital Group

02/2022 – Present
Al Quasis, Dubai

- Ensure the clinic pharmacy complies with all regulations, company policies, and standards.
- Review patient profiles for medication errors.
- Oversee the safe and effective delivery of medications to patients.
- Manage pharmacy medication stock to maintain streamlined inventory and reduce overhead costs.
- Handle insurance approvals, dispense medications, and manage billing in adherence to protocols.
- Maintain optimal storage conditions in the pharmacy.

Pharmacist in Charge, Viva Group of Pharmacies

10/2018 – 09/2022
Al karama, Dubai

- Manages daily business and financial operations such as inventory management, purchasing, cash management and billing.
- Monitored pharmacy hours, ensuring sufficient staffing to provide excellent customer service 7 days per week.
- Ensured the pharmacy staff provided 100% accurate order entry and adhered to medication delivery schedules.
- Engaged customers and patients by greeting them and offering assistance with products and services.
- Maintained up-to-date records of Controlled and semicontrolled medications.
- Supervised and maintained records of all pharmacy transactions.

Pharmacist in charge, Ahalia Diabetes Hospital

01/2016 – 03/2018
Kerala, India

- Managed daily operations in pharmacy and trained pharmacy.
- Educated patients on possible drug interactions, potential side effects and optimal methods of administration.
- Pharmacy operations management.
- Double checked and labeled prescriptions with correct item and quantity.
- Organized and held in-services for nurses and other healthcare providers through out hospital.
- Established and maintained collaborative relationships with physicians, nursing and other healthcare professionals.
- Made periodic nursing unit floor inspections including crash cart checking in all departments.

EDUCATION

Bachelor's Degree in Pharmacy, Kerala University of Health Sciences 2015
Kerala, India

Higher Secondary Education, Kerala State Board of Examinations 2010
Kerala, India

SKILLS

- Patient assessment
- Clear documentation
- Inventory management
- Team leadership
- Adaptability and flexibility
- Empathy and compassion
- Patient counseling
- Pharmacy operations and management
- Medication error resolution
- Critical thinking
- Time management

LANGUAGES

- English
- Malayalam
- Hindi
- Arabic

AWARDS

Best Caregiver Award - 2024, Zulekha Hospital 27/01/2025

CERTIFICATES

DHA License No: 0021056-001
Kerala State Pharmacy
Council No: 52997