

MARICEL A. ARTUZ

REGISTERED SOCIAL WORKER

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SUMMARY

A social worker by profession with a complex background in working with people in diverse culture. With over two years experience working in medical field as social work case manager and has a strong background in community organizing. Expose in various leadership engagement and programs planning prioritizing the needs of the client with compassion and empathy.

TECHNICAL SKILLS

- Proficient in MS office suite (Word, Excel, PowerPoint)
- Canva Design and editing
- Computer Literacy
- Data Gathering
- Language Proficiency
- Data Entry and Documentation

PROFESSIONAL SKILLS

- Detailed oriented
- Organize at work
- Can Communicate and express ideas well
- Flexible mindset for workplace flexibility
- Able to lead a team and work well in a team
- Excellent customer service
- Proactive in task
- Independent and self reliant in individual task
- Able to communicate effectively with others
- Open to new Ideas and willing to learn new ways
- Interpersonal and problem solving skills

PROFESSIONAL EXPERIENCES

DON JOSE S. MONFORT MEDICAL CENTER

Social Welfare Officer I

DEC 2022-AUG 2025

- Responsible for assessing patients in complex needs such as violence against woman and children and folk less.
- The task includes enrolling patients in Point of Service financially incapable, doing intake interviews to patient seeking medical assistance, conducting psychosocial assessments, and creating a supportive environment for clients during crisis, ensuring they feel sympathy and understanding
- Providing patients with the best service available in the unit and ensuring that they will be able to recieved the maximum help benefits.

WORK EXPOSURE

FIRST ILONGGO RETIREES MULTI PURPOSE COOPERATIVES

Liason Officer

- Supervise the agency manpower in the power generation industry.
- Facilitate communication and coordination activities between the workers and the company.
- Monitor the performances of the team through management consultation.

MUNICIPAL SOCIAL WELFARE DEVELOPMENT OFFICE-OTON

On the Job Trainee

- In charge of empowering young people on Philippines trends, facilitating the reorganization of PYAP and BCA in Brgy. Oton, Iloilo's Batuan Ilaya.
- Learning the community cultures and creating contingency plans for problem presented.
- Speak during celebration to empower youth and children.

WORK EXPOSURE

PROVINCIAL SOCIAL WELFARE AND DEVELOPMENT OFFICE-ILOILO CITY, PHILIPPINES

On the Job trainee

- Responsible for interviewing clients for Medical and Burial Assistance, making case studies for indigenous and PWD student applying for scholarship programs.
- Doing case study reports and agency profiling for documentation and recording of agency.

ILOILO CHILDREN WELFARE FOUNDATION INCORPORATED

Volunteer

- Facilitated the organization's projects and activities by holding seminars and training sessions for the organization's stakeholders and rights holders.
- Speaker on child rights during national children's month.
- Assisting programs and activities for right holder and stakeholder

CENTRAL PHILIPPINE UNIVERSITY

Services and Laboratory Assistant-Working Student

- Responsible for performing a variety of services and administrative support tasks e.g., making reports and other materials, sorting, filling, and attending to the needs of the guest staying inside.
- Disbursing Offices supplies and being a room attendant .

EDUCATION

CENTRAL PHILIPPINE UNIVERSITY

JUNE 2018 -JUNE 2022

COLLEGE OF ARTS AND SCIENCES

- Bachelor Degree in Social Work
- Dean's lister

TAMBALIZA NATIONAL HIGH SCHOOL

JUNE 2016-JUNE 2018

GENERAL ACADEMIC STRAND

- With honor 2018
- 2018- 1st runner up extemporaneous speaking in English Literary Contest .
- 2017-1st runner up in Spoken poetry English Category.
- 2016- Most diligent Student.
- 2016-Champion in Declamation Contest Filipino Category.

LEADERSHIP EXPERIENCES

MUNICIPAL PAG-ASA YOUTH ASSOCIATION OF THE PHILIPPINES

-FEDERATION PRESIDENT OF CONCEPCION

2021-2024

- Creating plans, programs and activities for youth events.
- Organizing leaders for collaboration and team work
- Source out communities resources and utilization of funds for program and activities
- Creating formal letters and invitations

SANGGUNIANG KABATAAN- TREASURER

2021-2024

- Support project and programs of the communities though funds allocations and disbursement.
- Release funds for communities project.

ILOILO CHILDREN WELFARE FOUNDATION INCORPORATED

2021-2022

CONCEPCION CORE GROUP

- Facilitate the conduct of focused group discussions in the project activities in Project In charge II. Presented during the interface meeting of Project Charge I.

LEADERSHIP EXPERIENCES

**BARKADAHAN NGA NAGA UGYON TUHOY SA LIHOK SANG
ARSH(ADOLESCENT REPRODUCTIVE HEALTH RIGHT) KAG
KABATAAN
(BUTLAK)**

2016-2018

- Facilitate adolescent sexual and reproductive health camp in the-Municipality of Concepcion.
- Team leader in group discussion
- Activities provider

SAVE THE CHILDREN PHILIPPINES

2016- 2018

- Teach and facilitate the role out of adolescent sexual and reproductive health in the targeted communities.

REFERENCES

WINDE IVY C. BACLAS,RSW,MPG

- Social Welfare Officer II
- Officer In Charge in City Social Welfare and Development Office-Jaro
- 9071770535

ELIZABETH T. ALCORAN, RSW

- Social Welfare Officer II
- Officer In Charge in City Social Welfare and Development Office-Molo
- 9487849134

REY ASUNCION PANES, LPT

- Market Supervisor I
- Local Economic Enterprise Office
 - reyasencionpanes@gmail.com

ADDITIONAL INFORMATION

- **Languages:** English, Tagalog, Hiligaynon.
- **Certifications:** Registered Social Worker.
- **Awards/Activities:** Most Commendable Employee Award (2024)