

SALMORIN, CLAIRE ANNE R.



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PROFILE

A highly motivated and results-oriented professional with proven experience in payroll and treasury operations. I am seeking a challenging role where I can leverage my strong organizational skills, meticulous attention to detail, and financial expertise to contribute to a dynamic team. My commitment to accuracy, efficiency, and confidentiality ensures the highest standards in financial processes. I am eager to continue my professional growth in a stimulating environment,

EDUCATION

La Consolacion University Philippines **2020 - 2024**

Bachelor of Science in Business Administration
major in Financial Management

- Dean's Lister (A.Y 2022-2023)
- Best in Research paper
- Best in Feasibility study

La Consolacion University Philippines **2018 - 2020**

High School Diploma in Accountancy, Business
and Management (SHS)

- With Honors (2018 - 2020)

Christian Academy of Pandi **2014 - 2018**

- With High Honor

ORGANIZATIONAL EXPERIENCE

Junior Philippine Institute of Accountants (JPIA) - LCUP

- Assistant Secretary August - May 2020

Junior Financial Executives (JFINEX) - LCUP

- 3rd Year Representative August - March 2023

Junior Confederation of Finance Associations - Philippines (JCFAP)

- Member September 2022 - August 2024

Class Officer - LCUP

- August 2023 - May 2024

SEMINARS AND OTHER EXPERIENCE

- What You Need to Know About Deposit Insurance (2021)
- 5 Cs of Credit: What They Are and How They're Used (2021)
- Awareness Training on Money Laundering (2021)
- Overview of the Philippine Financial System (2021)
- Webinar Series: Corporate Income Tax under Create Bill at Junior Philippine Institute of Accountants- La Consolacion University Philippines Chapter (2021)
- Mind your mind: a real talk on mental health (2022)
- Live the Life, Secure the Future: Take Control of Your Finances (2023)
- Empowering Financial Leaders for a Sustainable Digital Transformation (2023)

SKILLS

Computer Literate proficient to software :
Microsoft Word, powerpoint, Excel, and
Systems, Applications & Products in Data
Processing

Adaptability I can easily adapt new
software

Communication skills

Leadership

REFERENCE

Daffnie Daniela Martinez

+63949416612

Project HR Assistant

Roxette Anonuevo

+639652133440

HR Assistant

WORK EXPERIENCE

- Hway Trucking Logistics OPC (Accounting Assistant)
- Merck Life Science (I2P Associate)
- Cosmetique Asia Corporation (Payroll Assistant)
- Internship: PhilHealth