



RALPH EL HAJJAR

PHYSIOTHERAPIST

EDUCATION

Antonine University – Baabda

2016 - 2021

Major: Physical therapy

TRAINING

MEDICLINIC, Parkview hospital Physical therapist

June 2022, September 2023

WORK EXPERIENCE

Kinesis, Polyclinic, Patient Administrator

July 2023, Present

- Insurance Coordination
- Pay and claim process
- Developing workflow (Schedules, billing, Customer service maximization)
- Approvals management and coordination

MEDICLINIC, Parkview hospital, Patient Administrator

November 2021, September 2023

- Insurance Coordination
- Developing workflow (Schedules, billing, Customer service maximization)
- Approvals management and coordination

FORTLIFE, Physical therapist Intern

August 2019 – May 2021

- Fully patient assessment
- Provide adequate treatment plan

FORTLIFE, Physical therapist Intern

May 2019 – July 2019

- Fully patient assessment and treatment plan development
- Manage sessions and deliver proper exercises for patient

SESOBEL, Physical therapist Intern

March 2019 – April 2019

- Cardiovascular and Respiratory internship - Learn proper techniques in respiratory and cardiovascular rehab

ARCENCIEL, Physical therapist Intern

November 2018 – December 2018

- Poly center all types of patient care
- Based on the given assessment, develop the objective for a proper treatment plan

BEIT CHABEB HOSPITAL, Physical therapist Intern

June 2018 – July 2018

- Neuro-Geriatric and Neuro internship

PROFILE

A highly motivated, committed and caring person with exceptional multi-tasking and organizational skills. Passionate about helping people around the world from all ages to recover from a wide range of pain (out of sports, fall, or car accidents which most of time results in back, neck, limb or joint injuries). Moreover, effectively and sensitively able to communicate with my patients to ensure a better understanding of their clinical issues that might have an impact on their recovery later, excellent client facing skills, and capable of working closely with other health care professionals to evaluate every patient's needs and formulate suitable treatment plans for each.

CONTACT

PHONE: +971 52 994 6210

NATIONALITY: Lebanese

DATE OF BIRTH: 6 November 1997

MARITAL STATUS: Single

EMAIL: ralph_hajjar3@hotmail.com

HOBBIES

Sports such as Football and Basketball

Singing (two years training at Do Re Mi- Zouk Mosbeh)

ALDO - KASLIK, Sales Assistant

June 2018 – December 2018

ALLIANZ SNA - HAZMIEH, Assistant/ Call Center

March 2018 – May 2019

- Provide high standard customer service to maximise customer satisfaction
- Dealt with all request of the call center. Responsibilities included examination of inquiries, sending issues to suitable parties if necessary, replacing orders when reported missing or harmed.

ABOU JAOUDE HOSPITAL, Physical therapist Intern

April 2018 – May 2018

- Sports injuries and hospital cases

NOTRE DAME HOSPITAL, Physical therapist Intern

November 2017 – December 2017

- Geriatrics and neuro-geriatric internship

LEVANT HOSPITAL, Nursing Intern

November 2017

- Observing and taking blood pressure
- Documenting for Nursing staff
- Helping with the Medical tour

RECTANGLE JAUNE, Salesman

September 2015 – August 2017

SKILLS

- Microsoft office (Word, Excel, Power point...)
 - Fluent in Arabic, English and French
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