

NAYANA P R

Dubai Internet City, UAE (Residence visa)

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Objective

Certified Medical Coding professional with hands-on experience in ICD-10-CM, CPT, and HCPCS coding standards. Skilled in accurate clinical documentation and efficient claim processing within the UAE healthcare system. Eager to apply knowledge and gain further practical experience in a dynamic hospital, clinic, or insurance setting.

Certifications

- **Certified professional coder (CPC) from AAPC**
(Member ID: 02179493)
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Work Experience

- **Medical coder Intern at International Modern Hospital, Dubai, United Arab Emirates**
| May 2025 – November 2025
 - Gained hands-on experience in medical coding and insurance approval processes within the UAE healthcare system.
 - Verified patients' insurance eligibility and benefits before treatment.
 - Obtained **pre-approvals and authorizations** for medical and dental procedures.
 - Reviewed outpatient medical records and assigned accurate **ICD-10-CM and CPT codes**.
 - Ensured accurate documentation and coding prior to claim submission.
 - Submitted insurance claims and followed up on pending or rejected cases.
 - Aligned coding and approvals with payer policies such as **NAS, Neuron, Nextcare, Daman, Oman, and others**.
 - Applied knowledge of DHA insurance regulations and **eClaimLink** standards.
 - Communicated with patients, physicians, and billing teams regarding coverage and claims.
 - Collaborated with doctors and senior coders to clarify diagnoses and resolve denials.
 - Assisted senior coders and the billing team in claim resubmissions and rejection analysis.
 - Stayed updated with coding rule changes and payer circulars.
 - Demonstrated **teamwork, adaptability, and time management** in a clinical setting.

- Utilized **EMR systems** and insurance portals including **eClaimLink and HopsyCare**.
 - **Junior medical coder at Corrohealth, India | April 2024 – February 2025**
 - Coded medical records using ICD-10-CM.
 - Ensured coding accuracy and compliance with guidelines.
 - Verified documentation and resolved discrepancies.
 - Assisted in identifying coding errors and improving claim accuracy.
 - Maintained confidentiality of patient data
 - Met daily productivity and quality targets.
 - Updated knowledge of coding and payer rules.
 - **Lab assistant, Indian Institute of spices research, Calicut, India | March 2021 -March 2023**
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Education

Certified Professional Coder (CPC) – AAPC

Completed: January 2024 | Score: 85%

Master's Degree in Microbiology

[Calicut university], [India] | Graduated: 2018

Bachelor's Degree in Microbiology

[Calicut university], [India] | Graduated: 2016

Skills

- Strong Knowledge of ICD-10-CM, CPT, and HCPCS
- Proficiency in medical terminology
- Knowledge of anatomy and pathology
- Experience with electronic medical records (EMR)
- Experience with eClaimLink, Hospycare and major insurance company portals.
- Strong attention to detail and accuracy
- Multitasking skills
- Microsoft office
- Analytical thinking
- Strong written and verbal communication skills

Languages

- English: Fluent
- Hindi: Basic
- Malayalam: Native

Declaration

I hereby declare that all the above given particulars and details are true to the best of my knowledge and belief and I am also willing to give my best for the company.

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