



# ARUN CHACKO

## DHA Pharmacist

Registered Pharmacist | Pharmacy in charge | purchase Manager

To undertake responsibilities to work in a competitive environment so as to contribute the best of my ability towards the welfare of the organization and also to grow as a person and become a successful professional.



[arunte96@gmail.com](mailto:arunte96@gmail.com)

+971505134128



Dubai, UAE



08 June 1996



Marital status: Married

## WORK EXPERIENCE

### Baby memorial hospital, Calicut (July 2018-Dec 2021)

**Role: Pharmacist**

- ❖ Dispensing of medicine
- ❖ Compounding
- ❖ Stock management

### Novitas Pharmacy LLC, Dubai (Dec 2021-present)

**Role: Pharmacist, Pharmacy in charge, Purchase manager**

- ❖ Interpretation of prescriptions and check for availability
- ❖ Getting the insurance approval for medicine.
- ❖ Dispense the medicine as per the approval and DHA guidelines.
- ❖ Communicate with patients about the administration of the medication as per the prescription.
- ❖ Arrange the medicine delivery as per the policy
- ❖ promote the OTC sales as per the guidelines.
- ❖ Supervising the everyday operations of Four pharmacies.
- ❖ Assign tasks to eleven employees at various locations as needed.
- ❖ Inventory control.
- ❖ Assisting and educating the new hires
- ❖ Ensuring the DHA's standards and guidelines are accurate in pharmacies.
- ❖ Patient counselling.
- ❖ Patient education
- ❖ Dispensing medicine.
- ❖ Managing Insurance Approvals and Claims

## Education:

**B. Pharm (2014-2018)**

(SREE DEVI COLLEGE OF PHARMACY(RGUHS) MANGALORE.)

## Skills:

### IT skills:

- ❖ HIS (Hospital Information System Software)
- ❖ MS-Office

### Soft Skills:

- ❖ Analytical Skills
- ❖ Problem Solving Skills
- ❖ Communication Skills
- ❖ Interpersonal Skills
- ❖ Dispensing medicine
- ❖ Inventory control
- ❖ Critical Thinking
- ❖ Leadership Skills
- ❖ Operational Excellence
- ❖ Focused
- ❖ Time Management
- ❖ Patient Counselling
- ❖ Team Management
- ❖ Decision Making Skills
- ❖ Stock management
- ❖ Patient Education

### Languages:

- ❖ English
- ❖ Malayalam
- ❖ Tamil
- ❖ Hindi