

NIJINA THONIVALAPPIL

CERTIFIED PROFESSIONAL CODER



CONTACT

📞 971558308489

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📍 Discovery garden, Dubai

SKILLS

- Medical coding and billing
- CPT Coding,
- ICD-10CM Coding,
- HCPCS,
- Anatomy and Medical Terminology.
- Theoretical knowledge and skills in the field of Computer science and its applications in the real world of Computer science.
- MS OFFICE Packages.
- Administration
- Ability to work independently as well as in groups self-motivated and able to work under pressure.

LANGUAGES

- English
- Malayalam
- Hindi

PROFILE

Highly organized and detail-oriented student with passion for healthcare and desire to learn more about medical coding. Possesses a strong foundation in anatomy and physiology and familiarity with medical terminology and coding systems. Seeking a position to gain practical experience and further develop existing coding skills.

WORK EXPERIENCE

Administrative Assistant
Contracting Company, Dubai

- Provide clerical support to company employees by copying, printing, faxing, and filing documents.
- Maintained office supplies inventory by checking stock and ordering new supplies.
- Created and updated physical records and digital files to maintain current, accurate documentation.

EDUCATION

Bachelor of Science
Computer science(2005-2008)
Calicut University, Kerala, India

CERTIFICATES

Medical coding and Billing
Diploma in Medical Secretary Training
Newtons Training center, Dubai, 2023
Certified Professional Coder, AAPC

ViSA STATUS: Dependent Visa
Driving Licence: LMV2025