

Saadia Bano

Doctor | Medical Board Consultant

+971523501597 @ saadiabano29@gmail.com www.linkedin.com/in/drsaadiabano Dubai, UAE



SUMMARY

Doctor with a passion for Healthcare Research, Public Health and Informatics. Having worked as a medical doctor gives me the advantage to handle different situations and deal with different people. I am currently interested in the field of Medical Insurance as it is an integral part of healthcare sector.

EXPERIENCE

Medical Board Consultant

GIG Gulf

06/2021 - 12/2025 Dubai, United Arab Emirates

- Evaluation of approx. 40 claim requests per day from providers for pre-approval.
- Assessment of DRGs from medical coding perspective for correct ICDs and CPTs.
- Case management by communicating with insured members to arrange for SMOs as part of case management and cost containment for high-cost cases.
- Liaise with the Fraud and Audit team to assess for the legitimacy of the requests on grounds of medical competence and policy terms.
- Provide support to the PBM and Outpatient teams.
- Process and approve Reimbursement claims.
- Coordination with international partners and TPAs for members seeking assistance outside the UAE or as part of home country referrals.

Senior Medical Reviewer

MedNet Global Healthcare Solutions LLC

01/2018 - 10/2019 Dubai, United Arab Emirates

- Evaluation of claims as part of pre-authorization process for both Inpatient and Outpatient claims as per policy terms.
- Adjudication of claims based on medical coding.
- Communicate with the members to arrange for SMOs as part of case management process.
- Communicate with payers, providers and insured members for pre-approvals.
- Liaise with the claims team during the process of claim assessment and retrospective evaluation.

Medical Assistant

Golden Eivan General Trading and Contracting

06/2015 - 07/2017 Kuwait City, Kuwait

- Advise company employees regarding health and fitness with medical support.
- Counsel employees regarding mental health and work-related issues.
- Record and report medical data.

House Officer

Sir Syed Trust hospital (Department of Surgery)

07/2010 - 12/2010 Karachi, Pakistan

- Assist and observe surgeons during surgical procedures in operating theatre.
- Perform minor surgeries.
- Receive patients in surgical wards, carry out detailed examination to establish diagnosis and further management.
- Carry out ward rounds with consultant surgeons.
- Coordinate with medical staff and members of the team to ensure effective care.
- Responsible for receiving and discharging patients.
- Carry out bed side procedures such as dressing of wounds, cannulation, central line insertion, administer medications, etc.

House Officer

Liaquat National Hospital (Department of Medicine)

11/2009 - 05/2010 Karachi, Pakistan

- Attend patients in medical wards during ward rounds and on-call shifts.
- Receive patients in medical ward and medical ICU.
- Carry out detailed medical history, examination and probable diagnosis to present to senior medical residents.
- Assist medical residents and medical registrars to establish diagnosis of new admitted patients.
- Maintain patient record and document their clinical progress.

SKILLS

Medical Case Management

Medical coding

Clinical Research

Counseling

Clinical Skills

Communication

Analytical skills

EDUCATION

M.Sc. Clinical Medicine

[University of Hertfordshire](#)

📅 2012 - 2013 📍 Hatfield, United Kingdom

Bachelor of Medicine, Bachelor of Surgery

[University of Karachi](#)

📅 2004 - 2009 📍 Karachi, Pakistan

LICENSES AND CERTIFICATION

Certified Professional Coder(CPC)

American Academy of Professional Coders

License to Practice

Pakistan Medical and Dental Council

INTERESTS

Provision of medical awareness

Travel

Meditation and self awareness

Interior design

Baking

LANGUAGES

English

Urdu

REFERENCES

Shall be provided upon request