

SABITH MOZHICKAL

ACCOUNTANT



CONTACT ME

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- Sharjah, Almajaz

EDUCATION

- MBA (MARKETING, FINANCE)**
*Regional management collage
Malappuram, Kerala India
(June 2013 to March 2015)*
- B COM**
*Hidayath arts collage Manjeri, Kerala
(June 2009 to March 2012)*
- HIGHER SECONDARY**
*MA'DIN Higher Secondary School
Malappuram, Kerala (March 2009)*
- SECONDARY**
*MA'DIN Higher Secondary School
Malappuram, Kerala (March 2007)*

PERSONAL DETAILS

- Date of Birth : 10/9/1992
- Nationality : Indian
- Marital status : Married
- Visa status : Valid visa
- Driving license : UAE

ABOUT ME

Experienced and detail-oriented accounting professional with a strong background in managing full-cycle accounting, financial reporting, VAT compliance, payroll, and bank reconciliations. Proven track record of handling accounting operations across trading, construction, and manufacturing industries in the UAE and Qatar. Skilled in maintaining accurate ledgers, preparing financial statements, and supporting audits. Proficient in accounting software and Excel with a focus on timely reporting and process accuracy. Reliable team player with strong organizational and problem-solving skills.

WORK EXPERIENCES

SENIOR ACCOUNTANT

(JULY 2024 - PRESENT)

TECHVERGE TRADING LLC

- Manage day-to-day accounting operations and financial activities
- Prepare and submit monthly and annual financial reports
- Oversee accounts payable and receivable functions
- Handle VAT computation, filing, and compliance
- Monitor bank transactions and perform account reconciliations
- Supervise payroll processing and employee benefits
- Maintain general ledger accuracy and supporting documentation
- Generate reports for internal budgeting and financial planning
- Coordinate with auditors for internal and external audits
- Assist management in cost control and cash flow forecasting

GENERAL ACCOUNTANT

(DECEMBER 2022 - MAY 2024)

EYAD ALMAHAMEED TRADING COMPANY

- Maintained up-to-date financial records and general ledgers
- Prepared monthly and yearly financial statements
- Performed bank reconciliations and assisted with month-end closing
- Used Excel and accounting software to analyze financial data
- Ensured accuracy in accounts payable and receivable entries

GENERAL ACCOUNTANT

(JANUARY 2020 - DECEMBER 2022)

QASER ALKABAYEL GENERAL TRADING LLC

- Handled general ledger and managed bank reconciliations
- Processed vendor payments and customer invoices
- Prepared VAT reports and supported submission
- Created final accounts and monthly reports
- Managed payroll and maintained petty cash records

ACCOUNTANT & SUPERVISOR

(JANUARY 2017 - APRIL 2019)

SLAG AGGREGATE PRODUCER, QATAR

- Maintained daily sales and purchase ledgers
- Prepared plant and site operation reports
- Managed worker payroll and labor time sheets
- Supervised raw material mixing and site activities
- Handled petty cash transactions and financial entries

LANGUAGES

- English
- Indian
- Malayalam
- Arabic

KEY SKILLS

TECHNICAL SKILLS

- Financial reporting and analysis
- Accounts payable and receivable
- Bank and ledger reconciliation
- VAT filing and compliance
- Payroll processing and WPS
- General ledger maintenance
- Final accounts preparation
- Petty cash and expense handling
- Monthly and annual closing
- Proficient in MS Excel and accounting software

SOFT SKILLS

- Time management and organization
- Attention to detail
- Problem-solving ability
- Team collaboration
- Strong communication skills
- Adaptability in fast-paced environments
- Analytical thinking
- Work accuracy and reliability

