

Amina Shahzadi

Medical Laboratory Technologist (A S C P i c m), MOH

050-6976722 | Aminashahzadi125@gmail.com | Ajman,UAE | [linkedin.com/in/amina-shahzadi-971976209](https://www.linkedin.com/in/amina-shahzadi-971976209)

PERSONAL STATEMENT

As a dedicated Medical Laboratory Scientist with over 8 years of experience, I excel in performing diverse laboratory tests, including blood chemistry analysis and microbial cultures, while ensuring strict adherence to safety standards. My strong background in quality control and equipment maintenance and excellent communication and teamwork skills enable me to deliver high-quality results that enhance patient care. I am eager to apply my expertise in a dynamic healthcare environment to support diagnostic excellence and improve patient outcomes

WORK EXPERIENCE

Medical Laboratory Technologist,

Amina Healthcare, Ajman, UAE

Nov2022-Present

- Perform phlebotomy procedures, ensuring patient comfort and safety during blood collection
- Calibrate and maintain analysers and laboratory equipment to ensure proper operation.
- Conduct daily quality control checks and CAP proficiency testing.
- Manage laboratory supplies by monitoring inventory, placing orders, and verifying receipts.
- Perform routine laboratory testing per departmental policies.
- Communicate critical and abnormal results to physicians promptly.
- Prioritize workload efficiently to enhance productivity.
- Ensure compliance with CAP standards and DHA regulations.
- Review quality checks and investigate any violations or biases.
- Analyse proficiency testing evaluations and conduct necessary investigations.
- Investigate incidents and complaints related to assigned sections.
- Assist in compiling monthly statistics and key performance indicators (KPIs).
- Support Section Supervisors with scheduling and training new staff.
- Participate in ongoing education to stay updated on laboratory techniques.
- Collaborate with team members to improve processes and efficiency.
- Maintain a clean and organized work environment, following safety protocols.
- Troubleshoot laboratory equipment and procedures to minimize downtime.
- Contribute to research initiatives and special projects as needed.
- Provide excellent customer service to internal and external stakeholders

Medical Laboratory Technologist,

Ghurki Trust & Teaching Hospital, Lahore, Pakistan

Jan2017–Nov2022

- Oversee the maintenance of all laboratory instruments and equipment across various sections.
- Execute and document quality control procedures to ensure accuracy and reliability.
- Manage the processes related to outsourced sampling.
- Handle critical alert results, ensuring timely reporting and coordination with the appropriate physicians.

- Conduct regular quality control checks and calibrations, maintaining comprehensive documentation.
- Accurately verify all laboratory samples.
- Act as a trainer for new trainees within the department.

Medical Laboratory Technologist Trainee,

Shaukat Khanam Memorial Cancer Hospital and Research Centre, Lahore, Pakistan

Aug 2015–Nov 2016

- Rotation & training in all Major sections of the lab, including Automation, Biochemistry, Immunoassay, blood banking, Molecular Biology, Hormone analysis, Hematology and Microbiology, Quality assurance and Quality

Medical Laboratory Technologist Trainee,

Children Hospital & The Institute of Child Health, Lahore, Pakistan

Mar 2011–Jun2014

- Train and rotate through all main areas of the lab, including Automation, Biochemistry, Immunoassay, Blood Banking, Molecular Biology, Hormone Analysis, haematology, Microbiology, and Quality Control.

EDUCATION

Shaukat Khanam Memorial Cancer Hospital and Research Centre

Aug 2015–Jun 2016

Post-graduation diploma in Medical Laboratory Technology

University Of Health Sciences, The School of Allied Health Sciences, Children's Hospital & The Institute of Child Health, Lahore, Pakistan

Mar 2011–Jun 2015

BSc (Hons.) Medical Laboratory Technology

ADDITIONAL SKILLS

Laboratory Techniques: Proficient in pipetting, and centrifugation.

- Instrumentation: Experience with analyser (Abbot Alinity,c,Beckman Coulter ,Iris,Snibe,Sysmex etc)
- Quality Control: Knowledge of quality control standards (e.g., IQC, CAP, ISO).
- Phlebotomy: Skilled in blood collection and handling.
- Sample Preparation: Competent in preparing and processing samples.
- Data Analysis: Familiar with data analysis software and statistical methods.
- Safety Protocols: Understanding of laboratory safety regulations.
- Communication: Strong verbal and written skills for reporting and collaboration.
- Teamwork: Effective in team-oriented environments.
- Customer Service: Experience in providing excellent service to patients and healthcare professionals.
- Time Management: Ability to prioritize tasks in a fast-paced setting.
- Attention to Detail: Focused on accuracy in laboratory work.
- Documentation: Proficient in maintaining accurate records.
- Problem-solving: Strong analytical skills for troubleshooting.
- Adaptability: Quick to learn new technologies and processes.
- Training and Mentoring: Experience in training new staff.
- LIMS: Experience with Laboratory Information Management Systems.
- Microsoft Office: Proficient in Word, Excel, and PowerPoint.
- Inventory Handling and purchases.

Certificate & Licences

- American Society of Clinical Pathology (**ASCP**)9188
- Ministry Of Health (**MOH**)119526
- ISO **9001:2015** Lead Auditor
- Basic Life Support (**BLS**)
- Lean Six Sigma Certification