

## PERSONAL

**Name**  
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## INTERESTS

- Healthcare Innovation
- Medical Technology Trends
- Health Policy & Patient Advocacy
- Reading Self-development and inspirational literature
- Meditation and Mindfulness Practices
- Event Coordination

## LANGUAGES

English ★★★★★

Malayalam ★★★★★

Hindi ★★★

Tamil ★★

# FEBa MARIN BABU

Motivated healthcare professional with dual qualifications in Hospital Administration and Biomedical Engineering, committed to driving innovation, enhancing patient outcomes, and improving operational efficiency in healthcare delivery. Seeking to contribute my skills in clinical workflow optimization, healthcare technology integration, and organizational performance improvement to a dynamic healthcare organization



## EDUCATION AND QUALIFICATIONS

- 2021 - 2024 **Masters in Hospital Administration**  
Amrita Institute of Medical Science, Kochi
- Explored the organizational, financial, and human dimensions of hospital management. This degree helped me understand the patient experience, staff coordination, and healthcare policies — complementing my technical background with people-centric leadership skills.*
- 2019 - 2021 **Masters in Biomedical Engineering**  
Manipal Institute of Technology, Manipal
- Focused on advanced medical technologies, research, and healthcare innovation. Gained expertise in designing and evaluating clinical devices and solutions aimed at improving diagnosis, treatment, and patient safety.
- 2014 - 2018 **Bachelors in Biomedical Engineering**  
Adhiyamaan College of Engineering, Hosur
- Built foundational knowledge in anatomy, physiology, electronics, and medical instrumentation. Developed technical problem-solving skills and an understanding of how engineering principles apply to human health and medicine.



## PROFESSIONAL EXPERIENCE

- Feb 2025 - Present **Secretary**  
Kachoras Electromechanical Contracting LLC, Dubai
- Oversee daily administrative operations including scheduling, documentation, and internal communications.
  - Coordinate between project teams, suppliers, and clients to streamline workflow and ensure timely deliverables.
  - Maintain organized records of project files, quotations, and compliance documents.
  - Support HR-related activities such as leave tracking, staff coordination, and handling confidential employee information.
  - Assist in preparing reports and presentations for management and client meetings
- Sep 2023 - Dec 2023 **Public Relations Intern**  
Believers Church Medical College Hospital, Thiruvalla
- Assisted in grievance handling by addressing concerns raised by patients and staff to support smooth hospital operations.
  - Conducted regular rounds across departments to gather feedback and identify service bottlenecks affecting patient care quality.
  - Supported documentation, reporting, and follow-up of complaints to ensure timely resolution and accountability.
  - Participated in planning and execution of community health awareness programs and socially relevant educational initiatives.
  - Assisted in obtaining authorization for insurance claims and related

documentation processes.

- Conducted a research project titled “**Assessing the Utilization of the Cath Lab**” as part of the Hospital Administration curriculum, focusing on capacity, efficiency, and patient flow

Sep 2018 - Feb 2019

**Trainee Biomedical Engineer**  
Medcare Hospital, Dubai

*(Undertaken during the transition between Bachelors and Masters studies)*

- Maintained and updated audit-related documentation to ensure regulatory compliance.
- Assisted Senior Biomedical Engineers with periodic maintenance, repair, and calibration of medical devices and equipment.
- Supported training sessions for doctors, staffs and coordinated service schedules.
- Helped troubleshoot technical issues and ensured timely resolution to minimize equipment downtime

Feb 2017 - Mar 2017

**Biomedical Engineer Intern**  
Amina Hospital, Ajman

*(Semester Break Internship)*

- Observed and assisted in the routine inspection and maintenance of biomedical equipment.
- Gained hands-on exposure to hospital-based medical devices, learning about their functionality and safety standards.
- Shadowed senior engineers in the coordination of equipment servicing and vendor communication.
- Developed familiarity with preventive maintenance schedules and clinical engineering protocols

Mar 2016 - Apr 2016

**Biomedical Engineer Intern**  
Pushpagiri Medical College Hospital, Thiruvalla

*(Semester break Internship)*

- Observed biomedical equipment operations and assisted with inventory and basic maintenance tasks.
- Gained early exposure to hospital biomedical workflows and device handling protocols.
- Shadowed technicians and learned about safety standards and troubleshooting procedures.



## PROJECT

- *A Study to analyze the utilization of Cath lab in a large teaching Hospital*  
Aug 2023 - Jan 2024
- *A study to analyze the cost of illness of dengue in Cochin Corporation*  
Jan 2023 - Feb 2023
- *Analysis of Antioxidant effects of Curcumin using Image Processing*  
Jul 2020 - Sep 2021
- *Smart Bio Service*  
Sep 2017 - Mar 2018



## WORKSHOPS/ CERTIFICATIONS

Telemedicon

Amrita Institute of Medical Science

PCB Design and Fabrication

Raana Semiconductors Pvt. Ltd.

- **Practical Electronics**  
Raana Semiconductors Pvt. Ltd.
- **Training Workshop**  
Columbia Asia Hospital
- **Training Workshop**  
Sri Chandrasekar Hospital
- **Training Workshop**  
Vasan Eye Care



## SKILLS

Hospital Operations & Administration	★ ★ ★ ★ ★
Healthcare Quality Assurance	★ ★ ★ ★ ★
Biomedical Equipment Maintenance Support	★ ★ ★ ★ ★
Documentation & Report Preparation	★ ★ ★ ★ ★
Medical Device Compliance Support	★ ★ ★ ★ ★
MS Office Suite (Word, Excel, PowerPoint)	★ ★ ★ ★ ★
Scheduling & Calendar Management	★ ★ ★ ★ ★
Data Entry and Record Management	★ ★ ★ ★ ★
Communication & Interpersonal Skills	★ ★ ★ ★ ★
Patient-Centered Service Approach	★ ★ ★ ★ ★
Team Collaboration	★ ★ ★ ★ ★
Time Management	★ ★ ★ ★ ★
Problem Solving	★ ★ ★ ★ ★
Adaptability	★ ★ ★ ★ ★