



Ragesh Cheriya-mundath Ravindran

Senior Medical Transcriptionist

+971-547568078

Al Hamriya, Bank Street, Dubai, United Arab Emirates

ragesh123.cr@gmail.com

PROFILE

I am on the lookout for a dynamic environment that not only recognizes the value of my expertise, but also provides a fertile ground for mutual growth and skill enhancement. My goal is to contribute meaningfully while continuing to evolve professionally within a quality-driven setting.

SKILLS

- Medical Terminology
- Proof Reading
- Audio Transcription
- Typing speed
- EHR Proficiency
- HIPAA Compliance
- Grammar Expertise
- Attention to Detail
- Confidentiality
- Teamwork
- Hard Working and Dedicated

LANGUAGES

- English
- Hindi
- Malayalam
- Tamil

Professional Experience

KINGS COLLEGE

Medical Transcriptionist

HOSPITAL LONDON

Dubai, UAE

Jul 2022 - Apr 2025

- Medical scribing and transcription for Pediatrics clinic and patient assistance.
- Generate medical reports, assisted physician with clinical documentation, letters and release of information.
- Worked closely with doctors on requirements resulting in enhanced patient care delivery.

BURJEEL HOSPITAL

Sr. Medical Transcriptionist

FOR ADVANCED SURGERY

Dubai, UAE

Apr 2017 - Apr 2021

- Generating medical reports for Radiology Department (MRI, CT, Ultrasound, X-ray and Fluoroscopy) and Orthopedic specialty with 100% accuracy (Working on SAP platform).
- Improved documentation efficiency.

MEDEOR 24X7

Medical Transcriptionist

HOSPITAL

Dubai, UAE

Apr 2015 - Apr 2017

- Generating medical reports for Radiology Department (MRI, CT, Ultrasound, X-ray and Fluoroscopy) with 100% accuracy (Working on SAP platform).
- Generate medical reports for all other specialty (To include Gynecology, Orthopedics, Gastroenterology, Pediatrics, Internal Medicine, ENT, Ophthalmology, Neurology, General Surgery etc.) with 100% accuracy.
- DHA online sick leave attestation.
- Working closely with doctors on special requirements on documentations or services required by them.

VISHWA

Editor

TRANSCRIPTION SERVICES

Kochi, India

Sep 2013 -Mar 2015

- Editing medical transcripts on multiple work types at accuracy of 99% and above.

PRECISION

Quality Analyst

SOLUTIONS

PVT. LTD

Kochi, India

Nov 2012- Aug 2013

- Editing medical transcripts on various work types at accuracy of 99% and above.

EDUCATION

MSc. Biotechnology

Bharathiyar University
Pollachi, Tamil Nadu
India
2004

BSc. Biochemistry

Bharathiyar University
Erode, Tamil Nadu
India
2001

WILLIAMS LEA

PVT. LTD

Kochi, India
Oct 2010 - Jan 2012

Senior Process Associate

- Document (Medical Scripts) processing and checking for accuracy of scripts.

TRANSTECH

SERVICES., ITES

Nov 2009 - Oct 2010
Kochi, Kerala

Editor

- Editing medical transcripts at an accuracy of 99% and above.

FIDELITY INVESTMENTS

PVT. LTD -

Jan 2008 - Sep 2009
Bengaluru, India

Specialist Business Transcriptions

- Transcribing, proofing, and documenting audio files into word document at accuracy of 98% and above.

HEARTLAND

TRANSCRIPTION

SERVICES PVT. LTD

Jun 2006 - Jan 2008
Bengaluru, India

Medical Transcription Executive

- Transcribing, proofreading, editing, and quality analysis of word documented files and uploading at the client end.

FORBES TECHNOSYS

PVT. LTD

Jun 2005 - May 2006
Pune, India

Medical Transcription Executive

- Documented and edited American patient healthcare reports at a quality of 98% and above and productivity of 600 lines in 8 hours for specialties like Orthopedics, Cardiology, etc.