

# ATHIF SAHL KV

## Procurement Officer

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Dubai

## EXPERIENCE

### Procurement Officer

#### Lifinity Genomic Laboratory DMCC

03/2022 - 07/2025 📍 Jumeirah Lake Towers

Being a trusted solution provider, Lifinity International LLC offer expertise in mass screening, diagnostics and healthcare analytics for eminent hospitals, healthcare professionals and government bodies

#### Responsibilities

- Right quality -Right quantity -Right time - Right source -Right price- Right place
- Monitor stock levels and identify purchasing needs
- Research potential vendors and track orders and ensure timely delivery.
- Update internal databases with order details (dates, vendors, quantities, discounts). Conduct market research to identify pricing trends.
- Evaluate offers from vendors and negotiate better prices.
- Obtain Quotations and negotiation for the best price and prompt delivery.
- Prepare cost analyses.Maintain updated records of invoices and contracts.Follow up with suppliers, as needed, to confirm or change orders. Liaise with warehouse staff to ensure all products arrive in good condition.Vendor Development and Vendor Analysis.Cost Reduction and Cost Saving Attitude. interaction with Users to understand the requirement.
- By implementing inventory tracking system with the help of Mediprocs software (Custom-ERP)which includes daily stock monitoring that helps to reduce stock discrepancies to get more accurate inventory levels and reducing wastage for the reagents, consumables.

### Operation Executive

#### Team Activators

11/2018 - 12/2020 📍 Bangalore, India

- Provides an exciting spin to conventional team building in India with innovative, gamified activities that blend in fun and learning
- Inbound & outbound calling. Client meeting for the programs
- Arranging activities for the team building session. Social media marketing

### Customer Support Executive

#### Elcamino Software Pvt. Ltd

01/2017 - 10/2018 📍 Bangalore, India

- Elcamino Software Pvt Ltd is known to satisfactorily cater to the demands of its customer base
- The business came into existence in 2003 and has, since then, been a known name in its field
- Some of the common services offered are data entry, customer support, marketing and human resources, etc
- Adding entries for online food ordering application
- Category wise entries
- Publishing for updation in the application

## EDUCATION

### B-Tech in Mechanical Engineering

#### Visvesvaraya Technological University Belagavi

01/2012 - 10/2017 📍 Karnataka

- B-tech in mechanical engineering, Visvesvaraya Technological University Belagavi, Karnataka with 60% aggregate.

## SUMMARY

To obtain a challenging position with the potential to assist with the overall growth of the company as well as an opportunity for personal growth.

## LANGUAGES

Hindi

English

## SKILLS

Problem solving

RFP

Quotations

Supplier Identification &Negotiations

Purchase Planning & Requisitions

Vendor Negotiation & Management

Supplier Sourcing

Purchase Orders

## FIND ME ONLINE

### Linkedin

<https://www.linkedin.com/in/athif-sahl-kv-49952468/>

### WhatsApp

<https://wa.me/00971554854681>

## PASSIONS

Football

Meditation

Mentoring